

**Request for Application (RFA) Appendices**

**Kentucky Governor’s Office of Early Childhood**

**Appendix A – List of Eligible Community Early Childhood Councils**

The following list identifies the CECCs that are eligible to submit an RFA. CECCs are identified within each workforce area, and each column delineates a CECC (for example, Fayette is the first CECC in the Bluegrass Region, and the second CECC includes Anderson, Franklin, Woodford, and Jessamine counties).

<b>Region: Bluegrass</b>					
Fayette	Anderson Franklin Woodford Jessamine	Bourbon Scott Harrison Nicholas	Madison Estill Clark Powell Montgomery	Boyle Mercer	Garrard Lincoln
<b>Region: EKCEP</b>					
Bell Clay Harlan Jackson	Breathitt Lee Owsley Wolfe	Floyd Pike Magoffin	Menifee Morgan	Johnson Lawrence Martin	Leslie Knott Perry Letcher
<b>Region: KentuckianaWorks</b>					
Jefferson	Bullitt Henry Shelby Spencer Trimble Gallatin Carroll	Oldham			
<b>Region: Northern KY</b>					
Boone Campbell Kenton Pendleton	Grant Owen				
<b>Region: TENCO</b>					
Bath Fleming Rowan	Bracken Mason Lewis	Boyd Greenup Carter			

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Robertson		Elliot			
<b>Region: Cumberlands</b>					
Adair Taylor Green	Russell Cumberland Clinton	Casey Pulaski Rockcastle	Wayne McCreary	Knox Laurel Whitley	
<b>Region: Green River</b>					
Henderson Daviess Hancock Ohio	Webster Union McLean				
<b>Region: Lincoln Trail</b>					
Washington Nelson Marion LaRue	Breckinridge Grayson Hardin Meade				
<b>Region: South Central</b>					
Warren Butler Edmonson	Barren Metcalf Monroe Hart	Allen Logan Simpson			
<b>Region: WKY</b>					
Ballard Carlisle Fulton Hickman	Graves Marshall Calloway McCracken	Hopkins Muhlenberg	Todd Christian Trigg	Crittenden Livingston Caldwell Lyon	

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**Appendix B - Checklist for the FY2021-22 Community Early Childhood Council Request for Application**

Applicants shall submit all the following components for the Community Council funding opportunity. Applications missing any component will not be considered and the applicant will be asked to resubmit.

Required Components	Completed
Cover Page with signatures	
Application is within the page limit (20 pages)	
Project Summary (100 words or less)	
Service Area Assessment	
Action Plan Narrative	
Strategic Goal and Long-Term Planning Worksheets	
Budget Proposal - Narrative and Worksheet	
Community Collaborative Plan	
Conflict of Interest Forms	
Letters of Commitment	
Member List	
Supplemental Funding Intent to be Considered	
Notarized Affidavit - original copy with notary seal required	
IRS Letter indicating 501c3 status (if required)	
Commitment to Reporting	

Community Early Childhood Council Funding Application

Application Deadline: April 30, 2021

**Applications should be submitted electronically to [eccouncil@ky.gov](mailto:eccouncil@ky.gov)**

Councils shall submit the completed application by email. **Please keep each email with application documents under 8MB. All documents must be in PDF format. Multiple emails can be sent with application documents, if needed. With each email, please identify the name of your Council in the email’s Subject line.**

Mailed affidavits must be postmarked **no later than April 30, 2021**. Councils shall mail the completed affidavit to **Kentucky Governor’s Office of Early Childhood, c/o Amanda Adkins, 500 Mero Street, Fifth Floor, Frankfort, KY 40601.**

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**Appendix C – Cover Page**

Council Name: \_\_\_\_\_

Total Pages: \_\_\_\_\_

Counties Served: \_\_\_\_\_

Total Membership: \_\_\_\_\_

**Chair Information**

Chair Name		Co-Chair Name	
Chair Address		Co-Chair Address	
Chair Phone Number		Co-Chair Phone Number	
Chair Email		Co-Chair Email	

**Fiscal Agent**

Fiscal Agent Name: \_\_\_\_\_

Organization: \_\_\_\_\_ Org Type \_\_\_\_\_

Tax ID (Federal): \_\_\_\_\_ Tax ID (State): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Is your Council or Fiscal Agent a 501(c)3 Yes \_\_\_\_\_ No \_\_\_\_\_

(If you selected yes, you must submit a copy of the letter from the IRS verifying your status)

The undersigned agree to ensure the funds awarded by this grant will be used to complete the plans outlined in this application and achieve School Readiness for children in the service area.

\_\_\_\_\_  
 Community Early Childhood Council Chair Date: \_\_\_\_\_

\_\_\_\_\_  
 Community Early Childhood Council Co-Chair Date: \_\_\_\_\_

\_\_\_\_\_  
 Community Early Childhood Council Fiscal Agent Date: \_\_\_\_\_

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#### Appendix D – Conflict of Interest Statement (Page 1 of 2)

I, the undersigned, acknowledge and confirm that in carrying out my duties as a director, officer or member of The Governor's Office of Early Childhood Community Early Childhood Council (CECC), a non-profit organization, I am charged with a duty of loyalty and fiduciary accountability to the CECC. To this end, I acknowledge my responsibilities to act in the course of my duties solely in the best interest of the CECC, without consideration of the interests of any other person or organization and to refrain from taking part in any transaction where I do not believe in good faith that I can with undivided loyalty to the CECC.

I shall disclose to the Council any potential conflict of interest I may have from time to time, including the identification of any material, financial or other beneficial interest held by me or by my immediate family in organizations engaged in the same business or services as the CECC or engaged in the delivery of products or services to the CECC. I shall also disclose any transaction with the CECC which would result in any benefit to me, my immediate family, or any organization in which I have a material financial or other beneficial interest or involvement, and I shall refrain from participation in any action on such matters, except to the extent permitted by the Conflict of Interest Policy.

I shall not disclose or exploit for any personal advantage, or for the advantage of any other organization in which I have an interest or involvement, any confidential information acquired by me regarding CECC business activities or plans. Further, I will abstain from CECC votes impacting organizations in which I have interest or involvement.

Pursuant to the above, I hereby report that I have an interest or involvement as an owner, partner, director, trustee, officer, employee, or agent of, or that I or my spouse, parents, children, or spouses of children, brothers or sister, or spouses of brothers or sister or any combination of them, have a material financial interest (greater than 5% ownership) or any other beneficial interest in:

1. The following organizations engaged in the same or substantially similar businesses or services as the Community Early Childhood Council.

a. Name:

Interest or Involvement

b. Name:

Interest or Involvement

2. The following organizations engaged in the delivery of products or services to the corporation:

c. Name:

Interest or Involvement

d. Name:

Interest or Involvement

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**Appendix D – Conflict of Interest Statement (Page 2 of 2)**

I assume the duty of notifying the Community Early Childhood Council, in writing, of any changes in or additions to the information disclosed in this Disclosure Statement.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

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**Appendix E – Commitment to Reporting**

I, the undersigned, acknowledge and confirm that in carrying out my duties as a director, officer or member of The Governor's Office of Early Childhood Community Early Childhood Council (CECC), a non-profit organization, I am charged with submitting mid-year and year-end reports to the Kentucky Governor's Office of Early Childhood. To this end, I acknowledge my responsibilities to act in the course of my duties and submit the required reports in the format and the timeframe outlined by the Office of Early Childhood.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

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#### Appendix F – Evaluation of Application

Independent and trained reviewers with content expertise will review and score applications. Reviewers may include Child Care Resource and Referral staff, early childhood specialists, higher education faculty, and other qualified individuals. Reviewers will score and provide comments to the Early Childhood Advisory Council, which will be used to determine award recipients. Applications will be evaluated according to the extent that they meet the following criteria. The complete rubric that will be utilized is provided below.

#### Community Early Childhood Council Request for Application Scoring Rubric

**Council Name:**

**Date:**

**Reviewer Name:**

Goal: Through this application, applicants will demonstrate how they will make measurable progress towards the early childhood development and school readiness goals for their designated service area.

Required Components	Yes	No
Cover Page with signatures		
Application is within the page limit (20 pages)		
Project Summary (100 words or less)		
Service Area Assessment		
Action Plan Narrative		
Strategic Goal and Long-Term Planning Worksheets		
Budget Proposal - Narrative and Worksheet		
Community Collaborative Plan		
Conflict of Interest Forms		
Letters of Commitment		
Member List		
Supplemental Funding Intent to be Considered		
Notarized Affidavit - original copy with notary seal required		
IRS Letter indicating 501c3 status (if required)		
Commitment to Reporting		



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**Reviewer Directions:** Review each section of the application using the rubric below. Please score every question on a scale of 0-10, as described below. Note that there are primary and supplemental components, please score each section and put your score in the white box in the corresponding row. Do not enter a score in the black box.

Rubric	Score	Scoring Scale	Total
Expectations Exceeded	9-10	Tier 4	90-100
Expectations Met Often/Frequently	5-8	Tier 3	50-80
Expectations Met Sometimes/Improvement Needed	3-4	Tier 2	30-40
Expectations Seldom Met	1-2	Tier 1	10-20
Not addressed	0		0

Service Area Assessment	Primary RFA Score	Supplemental Component	Score Range 0-10
Describe existing resources and organized care for children and families within the community; incorporating data from the Early Childhood Profile or other data sources	10		0-10
<b>Supplemental Funding:</b> Additional consideration for describing opportunities and strategies for growing partnerships between the Council and resources/organized care (1b and 2f)		10	0-10
Describe the gaps in the service area and steps that will be taken to address the gaps	10		0-10
<b>Supplemental Funding:</b> Describe the collaborative efforts (between counties and/or partners) that will be taken to address gaps in the service area (what partners will come to the table)		10	0-10
<b>Service Area Assessment Total Score</b>	<b>20</b>	<b>20</b>	

Action Plan Narrative	Primary RFA Score	Supplemental Component	Score Range 0-10
Utilize the data provided in the Service Area Assessment or other sources to demonstrate the need in the Council's Service Area.	10		0-10

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A minimum of 1 strategy/activity is provided per transition point. Each strategy/activity is clearly described including if it addresses a short or long-term need, which outcome will be addressed and the short/long-term impact	10		0-10
Describe how proposed activity(ies) will lead to successful outcomes as written in KRS 707.200	10		0-10
Describe the Quantitative (countable/measurable) and qualitative (descriptive) data that will be collected from each strategy/activity. Describe how data will be collected. Describe how the data will be used to demonstrate a successful outcome.	10		0-10
<b>Supplemental Funding:</b> Strategies and activities target the critical transition points are incorporated		10	0-10
<b>Supplemental Funding:</b> The long-term/sustainable impact of strategies and activities is described		10	0-10
Strategic Goal and Long-Term Planning worksheets are completed with detailed responses	10		0-10
<b>Strategic Plan Narrative Total Score</b>	<b>50</b>	<b>20</b>	

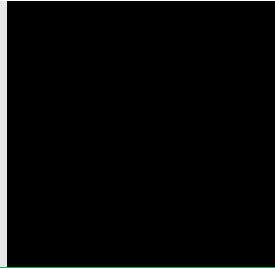
Community Collaborative Plan	Primary RFA Score	Supplemental Component	Score Range 0-10
Describe the Council's strategy to represent the various communities or counties in the service area	10		0-10
<b>Strategic Plan Narrative Total Score</b>	<b>10</b>	<b>0</b>	

Budget Narrative and Worksheet	Primary RFA Score	Supplemental Component	Score Range 0-10
Support implementation of the plan via documentation of reasonable fiscal resources and costs of proposed activities	10		0-10
Leverage community resources, either through monetary or in-kind contributions, to further outcomes, and document local or private funding commitments and in-kind match commitments of a minimum of 10% of total grant award	10		0-10

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**Supplemental Funding:** Additional consideration for plans describing sustainable funding through collaboration with community partners or other innovative strategies. Also note if the Council provided letters of commitment in addition to the mandatory letters (Workforce Innovation Boards, business leaders, healthcare partners, philanthropic partners, government, libraries, etc.)  
(ex: take a program that already exists and consider how it can be used in 0-5)



10 0-10

Budget Narrative and Worksheet Total Score

20

10

	Primary RFA Score	Supplemental Component
Overall Total Score	100	50
Possible Total Points	100	50

A supplemental category must earn a score of 5 or higher in order to be included in the supplemental funding calculation. Councils do not need to score a 5 or higher in every supplemental category in order to be considered for the additional funding.\*

Council must elect to participate in the supplemental funding and agree to provide impact data and narratives of the work associated with the supplemental funding during their quarterly and annual reports

\*Funding is contingent on availability of Tobacco Settlement funds

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#### **Appendix G – RFA Budget Template**

Please complete the Council grant budget using the Budget Template found on our website. The budget must be submitted in Excel format - <https://kyecac.ky.gov/community/Documents/RFA%20Budget%20Template%20FY22.xls>

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Appendix H – Strategic Goals Worksheets

Community Early Childhood Council Strategic Goal Worksheet

The outcomes identified in 10 KAR 6:010 are the long-term goals for the Community Early Childhood Councils. In order to reach these goals, Councils are encouraged to implement SMART goals. This worksheet is designed to develop these goals. This worksheet should be referenced during Council meetings to guide the work of the Council.

Outcome 1

Encouraging partnerships of licensed child care centers, certified family child care homes, or public preschool providers that provide high quality learning environments for children who reside in a service area covered by the community early childhood council;

Council Goal	Specific	Measurable	Achievable	Relevant	Time-Bound
<i>What are the Council’s goals to reach the Outcome</i>	<i>Who will work on this? What will be accomplished?</i>	<i>Can you measure this? How many, how often?</i>	<i>Are the resources and support required for this available?</i>	<i>Does this goal move towards the outcome?</i>	<i>Specific completion date or timeline.</i>

Outcome 2

Increasing the number of child care providers that participate in Kentucky’s quality rating and improvement system through program and parent education;

Council Goal	Specific	Measurable	Achievable	Relevant	Time-Bound
<i>What are the Council’s goals to reach the Outcome</i>	<i>Who will work on this? What will be accomplished?</i>	<i>Can you measure this? How many, how often?</i>	<i>Are the resources and support required for this available?</i>	<i>Does this goal move towards the outcome?</i>	<i>Specific completion date or timeline.</i>

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**Outcome 3**

Providing information, education, and support to families through partnerships with schools and community organizations; and

Council Goal	Specific	Measurable	Achievable	Relevant	Time-Bound
<i>What are the Council's goals to reach the Outcome</i>	<i>Who will work on this? What will be accomplished?</i>	<i>Can you measure this? How many, how often?</i>	<i>Are the resources and support required for this available?</i>	<i>Does this goal move towards the outcome?</i>	<i>Specific completion date or timeline.</i>

**Outcome 4**

Increasing the number of children, particularly those at risk, participating in high quality early child care and education programs.

Council Goal	Specific	Measurable	Achievable	Relevant	Time-Bound
<i>What are the Council's goals to reach the Outcome</i>	<i>Who will work on this? What will be accomplished?</i>	<i>Can you measure this? How many, how often?</i>	<i>Are the resources and support required for this available?</i>	<i>Does this goal move towards the outcome?</i>	<i>Specific completion date or timeline.</i>

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**Long-term Planning Worksheet**

<b>Strategy/Activity Plan</b>	<b>Stages of Implementation</b>		
	<b>Prior year implementation of this strategy/ activity (include any data to support success/opportunity)</b>	<b>Current year plan for implementing strategy/activity</b>	<b>Future plan for implementing strategy/activity</b>
<i>What activity/strategy will you implement</i>	<i>Did you implement this in the past? What went well? What could be improved? What was the outcome of the activity? Do you have data to support the outcome?</i>	<i>Include: what data will be collected, how will it be collected, who is your target audience, how was this audience selected, what is the timeline for this activity, what is your anticipated outcome</i>	<i>Do you plan to utilize this activity in the future? What metrics can you use to determine if this activity had successful outcomes?</i>

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#### Appendix I - RFA Member List

**The Member List is due with the submission of the application.**

- Per KRS 200.707, "A council shall be composed of no fewer than seven (7) and no more than twenty-seven (27) members.
- Each council shall be composed of:
  - At least one (1) member representing local agencies or organizations from profit, nonprofit or family child care;
  - Head Start or Early Head Start; and
  - Each school district in its designated service area.
- Other members may be appointed who represent local agencies and organizations, including, but not limited to, the organizations or agencies listed: Early childhood advocate; Faith community; Family resource center; Military establishment; Child-care resource and referral agency or child-care subsidy agent; Child-care consumer or parent; County cooperative extension service; Department for public health; University, college, or technical school; United Way; Kentucky Early Intervention System; Agency administering services to children with disabilities; Home visitation agency; Family literacy agency; Civic organization; Public library; Regional training center; Community action agency; Government; Business community; Home schooling association; Health care professional; Foster care parent; or Adoptive parent."
- In accordance with KRS 200.707(2), "Members shall serve on a community early childhood council on a voluntary basis and receive no compensation or expense reimbursement for their service."

**Please submit the Final Members List using the template found on our website -**

**<https://kyecac.ky.gov/community/Documents/Member%20List%20Template%20FY22.xls>**

**The Final Members List is due to the GOEC via email to [eccouncil@ky.gov](mailto:eccouncil@ky.gov) and should be submitted with the application. The list must be provided in Excel format.**



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**Appendix J - Maximum Grant Award Amount by County**

For reference, each county is listed with their Education and Work Force Development Area.

Amounts subject to change according to availability of funds.

**A funding formula was adopted based on total child population and child population in poverty with a cap of \$50,000 per county. The formula is: 35% based on under age 5 population, 45% based on under age 5 population living in poverty, and 20% split equally across counties (Data estimates for 2018 were utilized for these calculations). \* Maximum grant award amounts are listed below by county for 2021-22.**

To determine a maximum CECC grant award, maximum award amounts for each county within the CECC should be totaled.

<b>County</b>	<b>Under Age 5 Population</b>	<b>Under Age 5 in Poverty</b>	<b>2020-21 Maximum Award Amount</b>
Adair County, Cumberlands	1059	283	\$6,400
Allen County, South Central	1253	516	\$8,700
Anderson County, Bluegrass	1384	213	\$6,400
Ballard County, West Kentucky	396	123	\$3,700
Barren County, South Central	2905	1159	\$17,400
Bath County, TENCO	828	332	\$6,400
Bell County, EKCEP	1565	989	\$13,400
Boone County, Northern Kentucky	8606	1153	\$28,300
Bourbon County, Bluegrass	1226	414	\$7,800
Boyd County, TENCO	2631	916	\$14,800
Boyle County, Bluegrass	1605	400	\$8,400
Bracken County, TENCO	491	129	\$4,000
Breathitt County, EKCEP	747	403	\$6,800
Breckinridge County, Lincoln Trail	1270	283	\$6,800
Bullitt County, Kentuckianaworks	4328	705	\$16,300
Butler County, South Central	798	318	\$6,200
Caldwell County, West Kentucky	738	108	\$4,300
Calloway County, West Kentucky	2022	528	\$10,300
Campbell County, Northern Kentucky	5431	988	\$20,800
Carlisle County, West Kentucky	321	110	\$3,500
Carroll County, KentuckianaWorks	789	459	\$7,400
Carter County, TENCO	1724	588	\$10,300
Casey County, Cumberlands	1036	323	\$6,700
Christian County, West Kentucky	6882	1686	\$29,500
Clark County, Bluegrass	2202	412	\$9,700
Clay County, EKCEP	1184	654	\$9,800
Clinton County, Cumberlands	612	170	\$4,600
Crittenden County, West Kentucky	471	115	\$3,800
Cumberland County, Cumberlands	404	58	\$3,200
Daviess County, Green River	6827	2082	\$32,800
Edmonson County, South Central	584	168	\$4,500
Elliott County, TENCO	344	131	\$3,700
Estill County, Bluegrass	765	330	\$6,200
Fayette County, Bluegrass	19525	5291	\$50,000
Fleming County, TENCO	907	338	\$6,600

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Floyd County, EKCEP	2092	981	\$14,300
Franklin County, Bluegrass	2842	884	\$15,000
Fulton County, West Kentucky	402	233	\$4,700
Gallatin County, KentuckianaWorks	565	102	\$3,900
Garrard County, Bluegrass	974	281	\$6,200
Grant County, Northern Kentucky	1884	433	\$9,200
Graves County, West Kentucky	2516	606	\$12,000
Grayson County, Lincoln Trail	1598	642	\$10,500
Green County, Cumberlands	609	146	\$4,300
Greenup County, TENCO	1876	497	\$9,800
Hancock County, Green River	601	112	\$4,000
Hardin County, Lincoln Trail	7362	1863	\$32,000
Harlan County, EKCEP	1735	805	\$12,100
Harrison County, Bluegrass	1164	352	\$7,200
Hart County, South Central	1324	451	\$8,300
Henderson County, Green River	2758	1067	\$16,300
Henry County, Kentuckianaworks	949	216	\$5,600
Hickman County, West Kentucky	205	33	\$2,600
Hopkins County, West Kentucky	2650	811	\$14,000
Jackson County, EKCEP	860	339	\$6,500
Jefferson County, Kentuckianaworks	48326	11453	\$50,000
Jessamine County, Bluegrass	3481	909	\$16,400
Johnson County, EKCEP	1203	384	\$7,500
Kenton County, Northern Kentucky	11218	2412	\$44,000
Knott County, EKCEP	841	443	\$7,300
Knox County, Cumberlands	1962	1085	\$15,000
LaRue County, Lincoln Trail	804	154	\$4,800
Laurel County, Cumberlands	3739	1488	\$21,800
Lawrence County, EKCEP	974	460	\$7,700
Lee County, EKCEP	406	289	\$5,200
Leslie County, EKCEP	599	198	\$4,800
Letcher County, EKCEP	1318	733	\$10,700
Lewis County, TENCO	737	264	\$5,600
Lincoln County, Bluegrass	1658	594	\$10,200
Livingston County, West Kentucky	508	54	\$3,400
Logan County, South Central	1739	282	\$7,700
Lyon County, West Kentucky	290	61	\$3,000
Madison County, Bluegrass	5218	1362	\$23,600
Magoffin County, EKCEP	729	279	\$5,700
Marion County, Lincoln Trail	1219	263	\$6,500
Marshall County, West Kentucky	1687	388	\$8,500
Martin County, EKCEP	533	181	\$4,500
Mason County, TENCO	1054	300	\$6,500
McCracken County, West Kentucky	3973	961	\$17,800
McCreary County, Cumberlands	1036	573	\$8,800
McLean County, Green River	530	119	\$4,000
Meade County, Lincoln Trail	1519	299	\$7,400
Menifee County, EKCEP	338	81	\$3,300
Mercer County, Bluegrass	1284	365	\$7,500
Metcalf County, South Central	625	214	\$5,000

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Monroe County, South Central	675	350	\$6,200
Montgomery County, Bluegrass	1869	492	\$9,700
Morgan County, EKCEP	654	284	\$5,600
Muhlenberg County, West Kentucky	1729	446	\$9,100
Nelson County, Lincoln Trail	2844	617	\$12,700
Nicholas County, Bluegrass	463	245	\$4,900
Ohio County, Green River	1464	586	\$9,700
Oldham County, Kentuckianaworks	3370	169	\$9,800
Owen County, Northern Kentucky	551	120	\$4,000
Owsley County, EKCEP	299	108	\$3,400
Pendleton County, Northern Kentucky	862	192	\$5,200
Perry County, EKCEP	1754	533	\$9,800
Pike County, EKCEP	3071	1422	\$20,000
Powell County, Bluegrass	837	169	\$5,000
Pulaski County, Cumberlands	3698	1276	\$19,900
Robertson County, TENCO	108	74	\$2,800
Rockcastle County, Cumberlands	897	347	\$6,600
Rowan County, TENCO	1339	624	\$9,800
Russell County, Cumberlands	1082	398	\$7,400
Scott County, Bluegrass	3672	731	\$15,200
Shelby County, Kentuckianaworks	3006	583	\$12,700
Simpson County, South Central	1206	452	\$8,100
Spencer County, Kentuckianaworks	1032	78	\$4,600
Taylor County, Cumberlands	1624	534	\$9,600
Todd County, West Kentucky	861	245	\$5,700
Trigg County, West Kentucky	793	276	\$5,800
Trimble County, Kentuckianaworks	485	204	\$4,600
Union County, Green River	744	222	\$5,300
Warren County, South Central	8460	2343	\$38,200
Washington County, Lincoln Trail	799	205	\$5,200
Wayne County, Cumberlands	1118	467	\$8,100
Webster County, Green River	872	334	\$6,500
Whitley County, Cumberlands	2824	805	\$14,200
Wolfe County, EKCEP	442	185	\$4,400
Woodford County, Bluegrass	1534	360	\$7,900

Source: U.S. Census. (2019). Annual estimates of resident population by selected age groups 2010-2018.

\* Calculations were run based on the formula with all counties. Two counties exceeded the \$50,000 cap, and once identified, the formula was run again with these two counties removed to distribute the remaining funds per the formula.

**Appendix K - Affidavit (Due with application – April 30, 2021)**

Solicitation/Contract #: \_\_\_\_\_

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS**

**PAGE 1 OF 2**

**FOR BIDS AND CONTRACTS IN GENERAL:**

- I. Each bidder or offeror swears and affirms under penalty of perjury, that:
  - a. In accordance with KRS 45A.110 and KRS 45A.115, neither the bidder or offeror as defined in KRS 45A.070(6), nor the entity which he/she represents, has knowingly violated any provisions of the campaign finance laws of the Commonwealth of Kentucky; and the award of a contract to the bidder or offeror or the entity which he/she represents will not violate any provisions of the campaign finance laws of the Commonwealth.
  - b. The bidder or offeror swears and affirms under penalty of perjury that, to the extent required by Kentucky law, the entity bidding, and all subcontractors therein, are aware of the requirements and penalties outlined in KRS 45A.485; have properly disclosed all information required by this statute; and will continue to comply with such requirements for the duration of any contract awarded.
  - c. The bidder or offeror swears and affirms under penalty of perjury that, to the extent required by Kentucky law, the entity bidding, and its affiliates, are duly registered with the Kentucky Department of Revenue to collect and remit the sales and use tax imposed by KRS Chapter 139, and will remain registered for the duration of any contract awarded.
  - d. The bidder or offeror swears and affirms under penalty of perjury that the entity bidding is not delinquent on any state taxes or fees owed to the Commonwealth of Kentucky and will remain in good standing for the duration of any contract awarded.

**FOR "NON-BID" CONTRACTS (I.E. SOLE-SOURCE; NOT-PRACTICAL OR FEASIBLE TO BID; OR EMERGENCY CONTRACTS, ETC):**

- II. Each contractor further swears and affirms under penalty of perjury, that:
  - a. In accordance with KRS 121.056, and if this is a non-bid contract, neither the contractor, nor any member of his/her immediate family having an interest of 10% or more in any business entity involved in the performance of any contract awarded, have contributed more than the amount specified in KRS 121.150 to the campaign of the gubernatorial slate elected in the election last preceding the date of contract award.
  - b. In accordance with KRS 121.330(1) and (2), and if this is a non-bid contract, neither the contractor, nor officers or employees of the contractor or any entity affiliated with the contractor, nor the spouses of officers or employees of the contractor or any entity affiliated with the contractor, have knowingly contributed more than \$5,000 in aggregate to the campaign of a candidate elected in the election last preceding the date of contract award that has jurisdiction over this contract award.

Request for Application (RFA) Appendices

Kentucky Governor's Office of Early Childhood

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS**

- c. In accordance with KRS 121.330(3) and (4), and if this is a non-bid contract, neither the contractor, nor any member of his/her immediate family, his/her employer, or his/her employees, or any entity affiliated with any of these entities or individuals, have directly solicited contributions in excess of \$30,000 in the aggregate for the campaign of a candidate elected in the election last preceding the date of contract award that has jurisdiction over this contract.

As a duly authorized representative for the bidder, offeror, or contractor, I have fully informed myself regarding the accuracy of all statements made in this affidavit, and acknowledge that the Commonwealth is reasonably relying upon these statements, in making a decision for contract award and any failure to accurately disclose such information may result in contract termination, repayment of funds and other available remedies under law.

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Printed Name  
\_\_\_\_\_  
Date

Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Subscribed and sworn to before me by \_\_\_\_\_  
(Affiant) (Title)  
of \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.  
(Company Name)

\_\_\_\_\_  
Notary Public

[seal of notary]

My commission expires: \_\_\_\_\_

**Request for Application (RFA) Appendices**  

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**Kentucky Governor's Office of Early Childhood**

**Appendix L - Invoice Template**

Name, Address and Contact Information of Fiscal Agent:

CECC Name:

Contract #:

Total Amount Request:

Contract Start Date:

Remit Payment:

Contact Name

Fiscal agent address

\_\_\_\_\_  
Fiscal Agent Signature

\_\_\_\_\_  
Governor's Office of Early Childhood

**Appendix M - *Bright Spots* - Examples of data-driven strategies**

**Bright Spots across the Commonwealth**

***How data-driven strategies are ensuring that more children in Kentucky have a strong start.***

**Home Visitation**

Kentucky's home visitation program serves pregnant mothers through age three when the child is enrolled by three months of age.

In 2015, Health Access Nurturing Development Services (HANDS) met criteria from the U.S. Department of Health and Human Services as an evidence-based model.

**Building Vocabulary**

In Eastern Kentucky, 90% of 3-year-olds and 85% of 5 year-olds enrolled in a program called Early Steps to exceed vocabulary standards.

**Monitoring Growth, Learning, and Development**

In Louisville, children who completed four or more Ages and Stages Questionnaires ®, a developmental screener, were nearly six times more likely to be ready for kindergarten than those who completed only one.

**Developing Early Literacy**

Close to 30% of Kentucky's Community Early Childhood Councils invest in the Dolly Parton Imagination Library. A study from Shelby County, Tennessee shows that participation is significantly associated with increased scores in skill areas like language and math development.

**High Quality Public Pre-K and Head Start**

Across Kentucky, income eligible preschool students were significantly more likely to be kindergarten ready. Head Start Students, on average, outscored eligible students who were not enrolled. During Academic Year 2018, 53,000 children were eligible for Public Pre-K and/or Head Start and an additional 19,000 eligible children could have been enrolled.

**Transition to Kindergarten**

In Northern Kentucky, 60% of children who entered school where they used best practice transition strategies entered school prepared compared to the state average of 51.1% and county average of 54% (Boone 56.2%, Campbell 54.6, and Kenton 52.2%).

**Blending Funding to Better Serve Families**

In Southeastern Kentucky, Public Pre-K collaborated with private child care to coordinate and strengthen services for families. Data indicates that children who participate in Public Pre-K half-day and the extended-day private child care for the other part of the day enter kindergarten better prepared

In 2017, data show 63% of children entered kindergarten prepared compared to 50% of the state and 44.8% in the district.

In 2018, data show, 81% of children entered kindergarten prepared compared to 51% of the state and 45.6% in the district.